



To,

All Licensees of PSSP-PEIMA Schools,
In Punjab.

Subject: **UTILIZATION OF PLAYGROUNDS AND ALLIED FACILITIES
IN ALL PUBLIC SCHOOLS FOR CHILDREN OF NEARBY
COMMUNITIES/NEIGHBORHOOD AFTER THE SCHOOL
HOURS**

Kindly refer to Government of the Punjab School Education Department Notification vide No. SO (A-I)1-3/2023, dated 24-10-2023 on the subject noted above.

2. The School Education Department has issued following instructions for utilization of playgrounds and allied facilities for children of nearby communities/neighborhood after school hours as under:

I. Objectives:

- a) Provision of sports and other healthy opportunities to children of nearby communities/neighborhood.
- b) Maximize utilization of playgrounds and sports facilities and thereby compensating for lack of sports grounds in urban centers and other congested localities.
- c) Ensuring balanced use of electronic/IT gadgets by the younger generation by providing alternate opportunities.
- d) Promotion of social cohesion in local society by making schools as hub of community activities.
- e) Provision of sports and entertainment facilities for girls in safe and regulated environment.
- f) Promotion of sports and co-curricular activities in the province in general.

II. Eligibility:

- a) This program shall be available for children of seven years of age and above, residing in the nearby community/neighborhood of Government schools.
- b) Playgrounds and allied facilities in Government girls schools shall be restricted for use by girls only and not be opened for boys.
- c) Heads of Government girls schools are encouraged to ensure availability of sports facilities for girls of local community/neighborhood, and spread awareness to this effect by using various modes of communication.

III. Registration:

- a) Schools Heads shall maintain a separate register to record particulars of aspiring children e.g. name, father/guardian's name, address and contact number, and regulate entry accordingly, with the help of chowkidars/security guards.
- b) The chowkidar/security guards shall also ensure that other conditions as to the safe use of school property, playgrounds and allied facilities are



- c) In case of primary schools, the School Management Councils shall arrange/hire necessary staff to ensure the fulfilment of these conditions.

IV. Timings:

- a) Playgrounds and allied facilities shall remain open throughout the week from 06:00 AM to 10:00 AM and 04:00 PM to 06:30 PM during summer vacations.
- b) The school management Councils may also permit early morning walk for persons from the nearby communities/neighborhood, where feasible, after proper registrations and by putting a system of checks and balances in place.
- c) There shall be no sports activity during 10:00 AM to 4 pm due to ongoing heat wave.
- d) Separate timings shall be notified after the opening of schools on the conclusion of summer vacations.

V. Code of conduct:

- a) The school administration shall allow only those sports activities which do not damage school property and fixtures.
- b) The school administration shall ensure discipline and implementation of relevant terms and conditions.
- c) The school administration shall not allow food and eatables, except drinks/juices, in playgrounds.
- d) The school administration shall ensure bins for disposal of trash/waste.
- e) Plantation, lawns. Flower beds and other vegetations shall not be damaged.
- f) All children must treat each other and school administration with respect.
- g) Aggressive behavior, bullying, profanity or any other act contrary to established traditions and ethical norms shall not be tolerated and result in cancellation of registration of aspirants.

VI. Dress code.

- a) The school administration and parents of children shall ensure appropriate dressing/sports costumes.

VII. Closed Areas:

- a) The school administration shall not allow children to enter academic blocks, classrooms, labs, offices and other built-up property.
- b) The children shall confine themselves to playgrounds, jogging tracks and designated areas only.

VIII. Damage(s) to Property:

- a) Parents/guardians shall be responsible for any damage(s) caused by their children to school property.

IX. Inclement Weather:



- a) Playgrounds and allied facilities may be closed due to inclement weather conditions. The school administration shall inform all concerned about such closure through public notice(s) to this effect to be affixed at the main gate of schools.

X. Restrooms:

- a) The school administration may allow usage of restrooms/toilets by the children, where feasible. The administration may, however, charge nominal fee, with the prior permission and consent of the School Management Council, to ensure cleanliness of restrooms/toilets by deploying or hiring necessary staff.

XI. Parking:

- a) The school administration shall not allow entry of bicycles, motorbikes, cars or any other vehicles in school premises/playgrounds to ensure safety of children and school property.

XII. Sports Clubs / Academies/ Coaching Camps:

- a) Sports clubs/academies/coaching camps may also be allowed to operate for a maximum of up to two hours daily. Where feasible, under the terms and conditions as agreed with the School management Councils, in written, duly endorsed by the AEO or DEO concerned, as the case may be, and in line with the instructions issued by the SED from time to time. Any fee charged in this regard shall be deposited in the school account.
- b) The school administration shall ensure maintenance of such record in appropriate format/manner.

XIII. Use of Playgrounds by private Schools/Institutions:

- a) Private schools/institutions may also be allowed to use playgrounds of public schools for curricular/curricular/sports activities under the terms and conditions as agreed with the school Management Councils, in written, duly endorsed by the AEO or DEO concerned, as the case may be, and in line with the instructions issued by the SED from time to time. Any fee charged in this regard shall be deposited in the school account.
- b) The school administration shall ensure maintenance of such record in appropriate format/manner.



XIV. Use of Grounds for other Gatherings:

- a) The school grounds may be used for other co-curricular activities e.g. debate/poetry/essay/writing/quiz competitions, exhibitions, science and book fairs, health and blood donation camps etc. with prior written permission from respective School Management Councils duly endorsed by the concerned AEO or DEO, as the case may be, or instructions issued by the SED from time to time.
- b) The school grounds shall, however, not be used for, wedding, birthday parties or other such private functions.
- c) The school grounds and other premises shall not be used for political or religious gatherings except for Eid prayers, under explicit written



permission from the Deputy Commissioner concerned. In this regard, the Deputy Commissioner shall satisfy himself as to the genuineness of the demand/need, and that there are no sectarian connotations. He may also seek consent of the District Intelligence Committee (DIC), where required. On such occasion, checking at the entrance as well as parking and other facilities shall remain the responsibility of the organizers. The Deputy Commissioner may also impose additional conditions as and where required.

XV. Supervision:

- a) The entire aforementioned regime shall operate under the overall supervision of the school Management Councils, however, the primary responsibility of ensuring compliance with the above cited terms and conditions/code of conduct shall remain with the school heads. The school heads, in turn. May also deploy school staff for assistance and even issue duty roster to this effect.
 - b) The AEOs in case of primary schools, and DEOs for elementary/high/higher secondary schools. Shall also keep necessary supervision and undertake visits from time to time to ensure due compliance of above terms and conditions/code of conduct.
3. You are therefore directed to take immediate necessary action as above under intimation to this office.

Director (Program)

CC

26-07-2024

- 1- All Focal Persons are directed to coordinate with the Licensees and concerned O/O CEO (DEA).
- 2- PS to CEO, PEIMA.
- 3- Main file.