



**PUNJAB EDUCATION INITIATIVES  
MANAGEMENT AUTHORITY**

PEIMA/QASS/-02/2022/--770  
Dated 16/09/2024

To,

All the Licensees,  
PEIMA (PSSP) Schools

Subject: **SCHEDULE / DATE SHEET FOR FIRST TERM SCHOOL BASED ASSESSMENT (SBA)  
2024 AND IMPLEMENTATION OF SOPs IN SCHOOLS ACROSS THE PUNJAB**

Kindly refer to the Subject cited above.

In pursuance of Govt. of the Punjab, School Education Department's letter No. SO(ER-1)1-19/2018 dated 16<sup>th</sup> September, 2024, **First Term School Based Assessment (SBA)-2024** for Grades 1 to 8 across the Punjab has been scheduled as under: (date sheet enclosed)

Sr.	Activity	Schedule
1.	Uploading of Item Bank for 1 <sup>st</sup> Term	13 <sup>th</sup> September, 2024
2.	Development of Papers by Schools through IBS	Up to 18 September, 2024
3.	Conduct of 1 <sup>st</sup> Term & Marking (date sheet enclosed)	3 <sup>rd</sup> & 4 <sup>th</sup> Week of September, 2024 W.e.f (19-09-2024 to 01-10-2024)
4.	Parent Teacher Meeting (PTM), Sharing of Result & Report Cards	4 <sup>th</sup> October, 2024

The following instructions / directions be adhered in letter & spirit:-

- I. Item bank have been uploaded on the Item Bank System (IBS) on 13<sup>th</sup> September, 2024. The 1<sup>st</sup> Terms Assessment has been developed in accordance with the syllabus as prescribed in the Academic Calendar.
- II. All the question papers will be provided bilingually except English, Urdu, Tarjuma-tul-Quran-ul-Majeed and Ethics however, the schools have been given the option to generate the subject papers either in English or Urdu.
- III. **Every school will generate question papers by logging into the Item Bank System (IBS) with QR code showing complete information of the school with EMIS code (which can be scanned through QR Code Scanning App).**

1.	Link	<a href="https://pecassessment.com/">https://pecassessment.com/</a>
2.	Username	EMIS Code
3.	Password	Pre Code + EMIS Code

**NOTE: PRECODE is Last 5 Digits of Head Teacher Mobile Number. If Head Mobile Number is 03001234567 and EMIS Code is 36620001 then PRECODE is 34567, Password will be 3456736620001**

- IV. The system-generated paper for each subject (Grade 3 to 8) will be of One Page with QR code. Marking will be done as per keys & rubrics generated along with the papers through IBS.
  - V. From 2024-25 & onwards, the first term of grade 1 & 2 is to be conducted however, the assessment of grade 1 & 2 will be oral for all subjects with five questions of 10 marks each, whereas only one question for each subject of English & Urdu will be in writing to assess the writing skill. One colored print of each subject paper having Two Pages is required for grade 1 & 2 for teachers only.
  - VI. The assessment of listening, speaking and reading skills in the subjects of English and Urdu will be conducted on the same day along with the subject paper. The question for assessment of these skills have been provided in the Rubrics.
  - VII. Papers for optional subjects will be developed and conducted by the schools themselves on PEC pattern i.e 10 MCQs of 15 marks and 3 CRQs of 35 marks and will be reflected in the student report card accordingly.
  - VIII. The schools will arrange Parent Teacher Meeting (PTM) on 4<sup>th</sup> October, 2024 and the Student Report Cards prepared on prescribed format as available in the school IBS login and the same will be shared in the meeting. All the Schools will maintain and keep updated the Assessment Register.
  - IX. **All licensees are requested to take immediate necessary measures to ensure that the schools have generated papers through IBS by using their school login. It will also be ensured that SBA is conducted in accordance with the SOPs. Its implementation shall be inspected by the monitoring teams during the conducted of the 1<sup>st</sup> Term SBA.**
2. I am therefore, directed to request you to implement the aforementioned instructions in true letter & spirit for successful completion of SBA.

  
Director QASS,  
PEIMA

1. P.A to Chief Executive Officer, PEIMA

## DATE SHEET

FIRST TERM SCHOOL BASED ASSESSMENT (SBA) 2024-25  
MORNING SHIFT TIMING: 9:00 AM TO 11:00 AM  
AFTERNOON SHIFT TIMING: 01:30 PM To 3:30 PM (Friday 3:00 pm To 5:00 pm)

DATE	DAY	GRADE-1	GRADE-2	GRADE-3	GRADE-4	GRADE-5	GRADE-6	GRADE-7	GRADE-8
19/09/2024	Thursday	English	GK	Islamiat / Ethics	Mathematics	Islamiat / Ethics	Mathematics	Computer / Arabic	Science
20/09/2024	Friday	Tajveedi Qaida	Nazra Quran	Nazra Quran	Social Studies	Urdu	Urdu	Tarjuma-tul-Quran-ul-Majeed	Urdu
23/09/2024	Monday	Mathematics	Islamiat / Ethics	Mathematics	English	English	Science	Science	Mathematics
24/09/2024	Tuesday	—	—	—	Nazra Quran	—	Islamiat / Ethics	English	Tarjuma-tul-Quran-ul-Majeed
25/09/2024	Wednesday	Urdu	Mathematics	GK	—	Science	Computer / Arabic	Islamiat / Ethics	Hist. & Geo.
26/09/2024	Thursday	—	—	—	Urdu	Social Studies	Tarjuma-tul-Quran-ul-Majeed	Hist & Geo.	Computer / Arabic
27/09/2024	Friday	Islamiat / Ethics	English	English	Islamiat / Ethics	Nazra Quran	English	Urdu	Islamiat / Ethics
30/09/2024	Monday	GK	Urdu	Urdu	Science	Mathematics	Hist. & Geo	Mathematics	English
01/10/24	Tuesday	—	—	—	—	—	Optional Sub.	Optional Sub.	Optional Sub.