



USER MANUAL

PEIMAN

(Andriod Application)

Punjab Education Initiatives Management Authority
(PEIMA)

Introduction:

Every Licensee of PEIMA school is provided Login Credentials against each of his / her school and the Licensee add multiple types of data related to his / her school:

1. Student's Data
2. Teacher's Data
3. School Infrastructure
4. Basic Facilities
5. Furniture
6. Playing Facilities
7. ECE Room
8. Etc.

PEIMAN is a mobile application developed for the verification of data entered by the Licensees in PEIMA-School Information System (SIS).

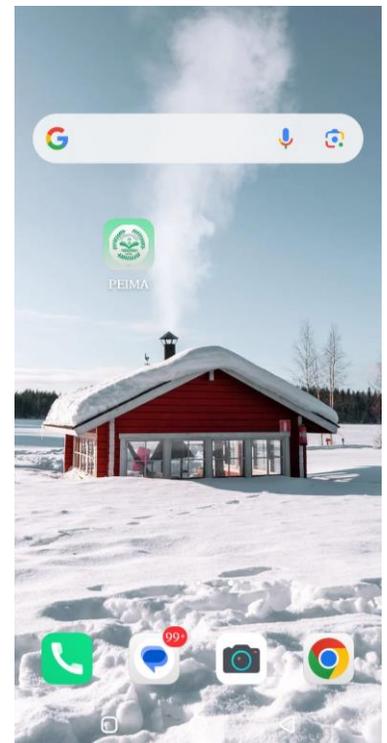
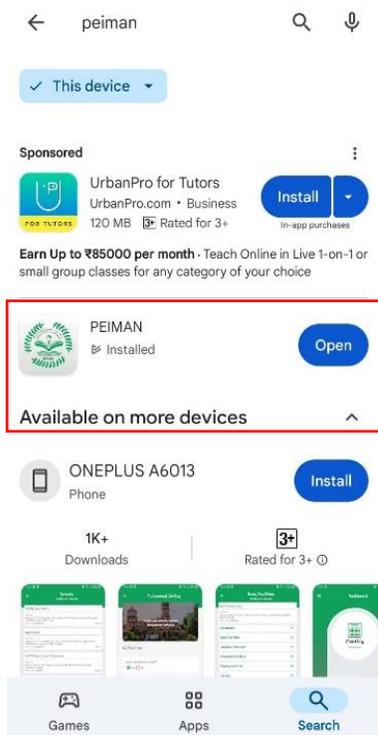
Who will verify data?

Two types of Users:

1. Assistant Education Officer (AEO) of School Education Department
2. Any other users with Login Credentials provided by PEIMA.

How to Install App?

1. PEIMAN can be installed in any Android Mobile.
2. Go to Google Play Store.
3. Type PEIMAN in Search Bar.
4. Install the Application.



How to login?

1. Open the PEIMAN Application
2. Enter Username (13 digits – likely CNIC without dashes) & Password
3. Username & Password for the AEOs are the same as on their School Education Mobile Application
4. Username & Password for the Other users will be provided by PEIMA office.



PUNJAB EDUCATION INITIATIVES MANAGEMENT AUTHORITY

User Name

Password

Login

Version 1.3

PEIMA uses your GPS location for limited use.

PEIMA uses your **App Gallery** for documents and camera for QR code scanning.

Data Usage

Punjab Information Technology Board vows **not to misuse** your profileDetailData. The information we collect is used solely for the betterment of systems and services provided by the relevant Government or Public sectors/departments, in accordance with the **Electronic Data Protection Act** and **The Prevention of Electronic Crimes Act**.

Privacy policy

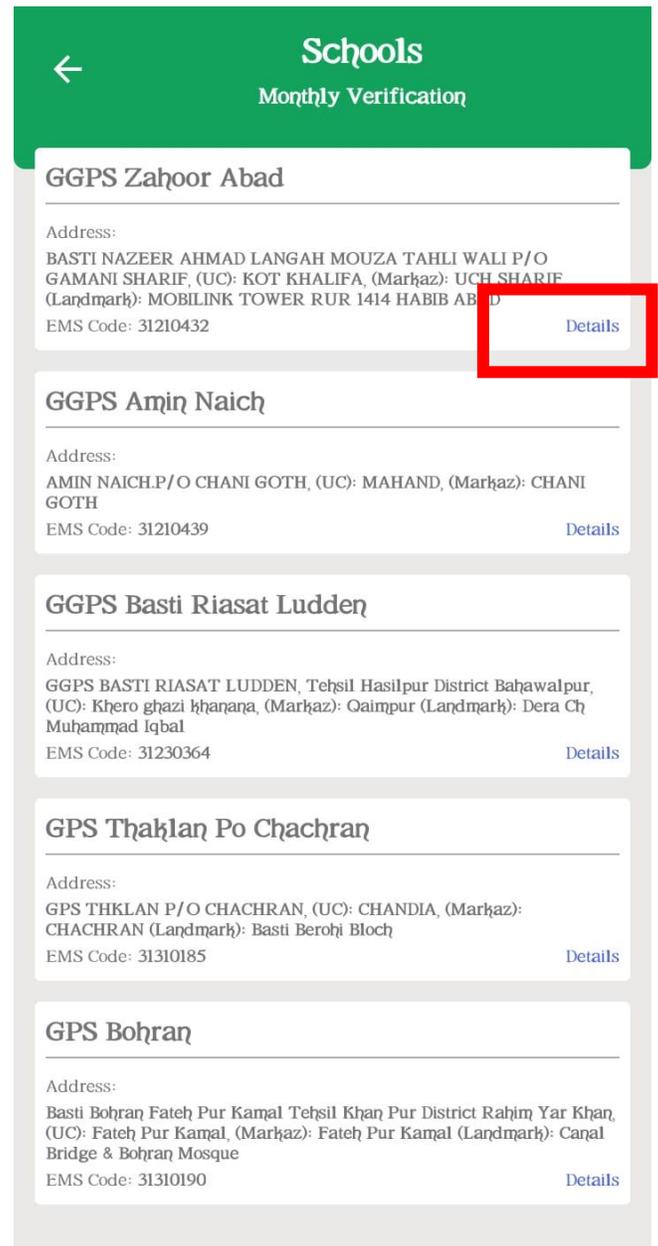
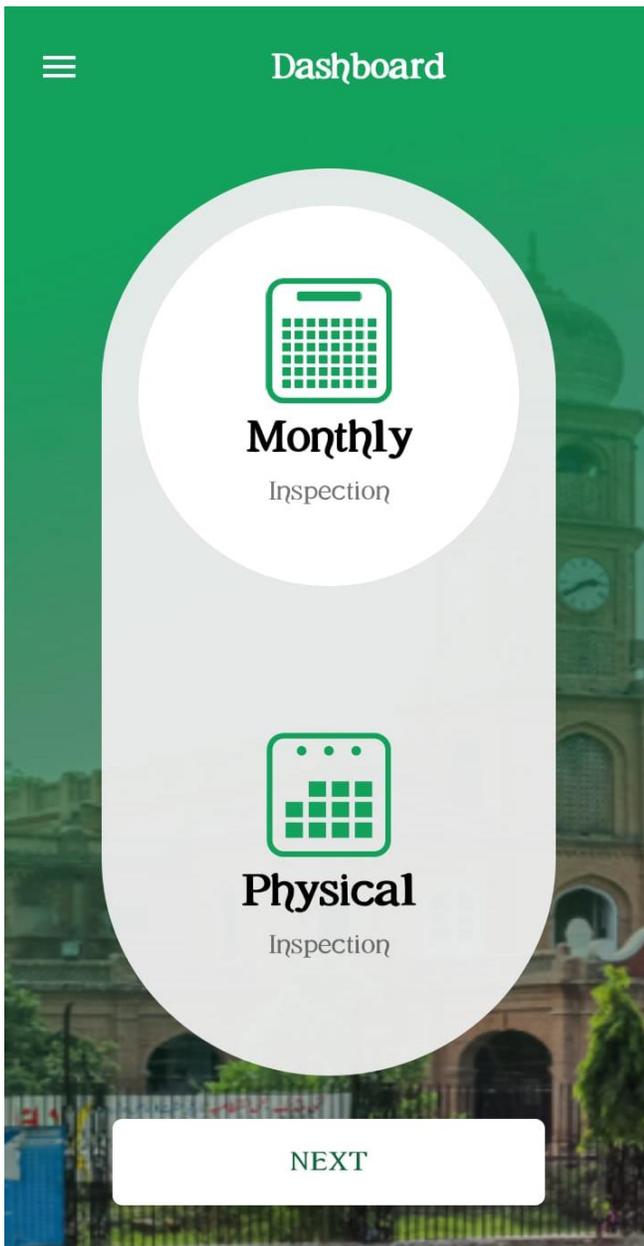
It is important that you note that, No information you share will be used for commercial purposes. Your **privacy** is important to us so we have developed a [Privacy Policy](#) that covers how we collect, use and store your personal information.

This app is developed by **Punjab Information Technology Board**, an autonomous body set by **Government of the Punjab** that provides the foundation for Punjab's digital innovation economy.

Agree and Continue

Dashboard:

1. After successful Login , a user will be landed on Home Screen.
2. Two types of verification Offered.
 - a. Monthly Verification- Verification Activity Performed in every month.
 - b. Physical Verification- Verification Activity Performed Bi-Annually (Most Likely).
 - c. Select any of the available Verification Type and click Next.
 - d. User will be shown , a list of schools assigned to him for verification.
 - e. For AEOs these schools belongs to his / her Markaz , assigned to hem / her by SED.
 - f. User will click on **Details** at bottom right corner of each school to start verification of any of the assigned school.



MONTHLY VERIFICATION

1. When User clicked on Details against any of the assigned school, following screen appears.

Name of the Verification Officer

←Test Inspector Edit



Punjab Education Initiatives
Management Authority

Categories

License is available in school?

Yes No

Is school functional?

Yes No



Student



School



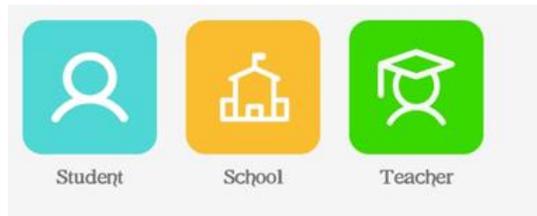
Teacher

User will provide Information that, when he visited the School, whether the licensee is available or Not?

User will provide Information that, when he visited the School, whether the school is Functional or Not Function.

MONTHLY VERIFICATION

2. In case the user found that the school is Not Functional and select on "No". then following screen will appears.
3. User will click on Submit Button and the activity will be Completed
4. In case the user found that the school is Functional and select on "Yes", he will choose, one of these three options.



← Test Inspector Edit



Punjab Education Initiatives
Management Authority

Categories

License is available in school?
 Yes No

Is school functional?
 Yes No

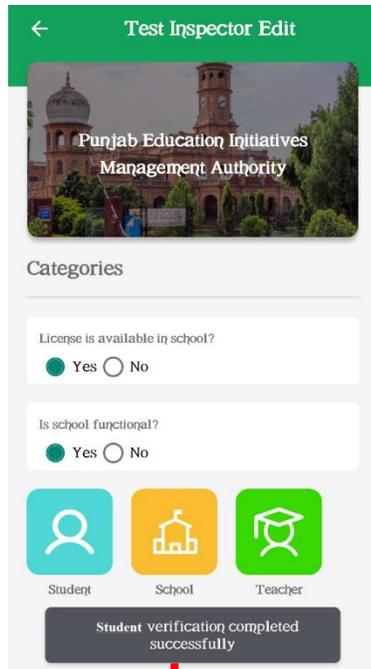
Student School Teacher

Submit

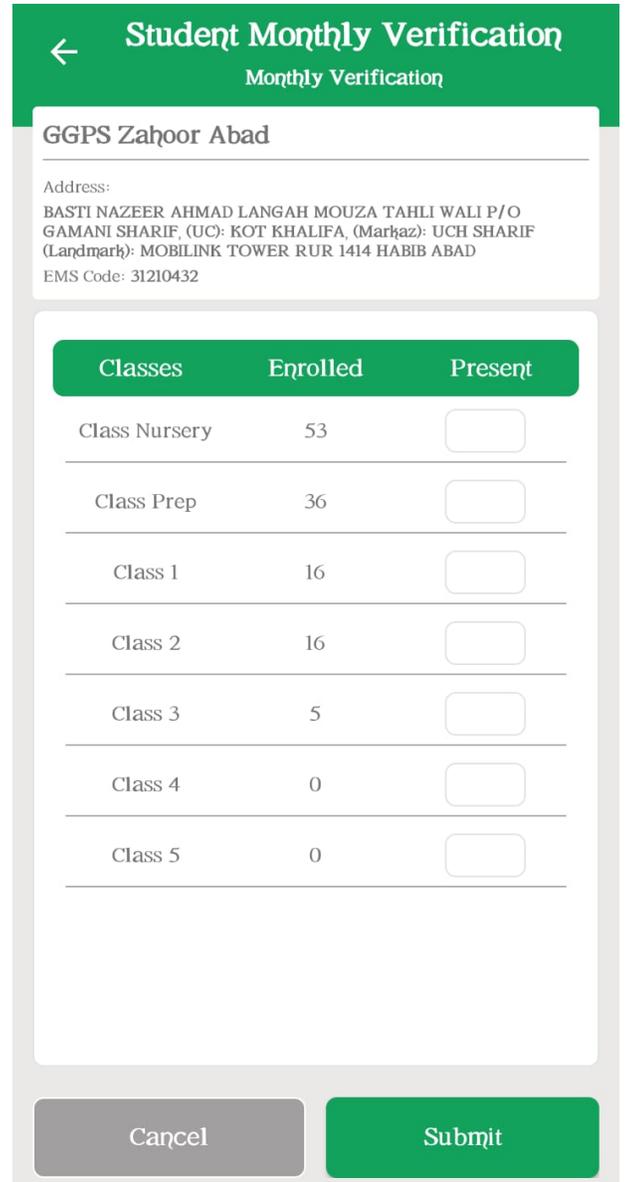
MONTHLY VERIFICATION

Student Verification

1. If the User select , this screen will appear.
2. "Classes" column shows Name of the Class
3. "Enrolled" means, number of students available in PEIMA-SIS.
4. "Present" means, number of students found present in class at the time of visit.
5. User will enter "Present" Students in each class and click on Submit Button.
6. Wait for a while and User will redirect to main screen with a Successful Completion message.



Student verification completed successfully



Classes	Enrolled	Present
Class Nursery	53	<input type="text"/>
Class Prep	36	<input type="text"/>
Class 1	16	<input type="text"/>
Class 2	16	<input type="text"/>
Class 3	5	<input type="text"/>
Class 4	0	<input type="text"/>
Class 5	0	<input type="text"/>

MONTHLY VERIFICATION

School Verification

1. If the user select  , this screen will appear.
2. User will have to make Verification against each section.
3. User will click on the Dropdown arrow appears on the right side of each section.

← **Basic Facilities**
Monthly Verification

GGPS Zahoor Abad

Address:
BASTI NAZEER AHMAD LANGAH MOUZA TAHLI WALI P/O
GAMANI SHARIF, (UC): KOT KHALIFA, (Markaz): UCH SHARIF
(Landmark): MOBILINK TOWER RUR 1414 HABIB ABAD
EMS Code: 31210432

Building Information 

Classrooms 

Basic Facilities 

Teachers Furniture 

Students Furniture 

Playing Facilities 

Library 

Science Laboratory 

Computer Laboratory 

Early Child Education Program 

Cancel 

MONTHLY VERIFICATION

School Verification

- **Building Information**
 1. When a user click on Dropdown against Building Information, following screen will appear.

Verification Indicator

Value Entered by the Licensee in PEIMA-SIS and reflecting in PEIMAN App

In case the Value entered by the Licensee is correct , User / Verification Inspector will click on Verified , otherwise Unverified

Basic Facilities
Monthly Verification

GGPS Zaḥoor Abad

Address:
BASTI NAZEER AHMAD LANGAH MOUZA TAHLI WALI P/O GAMANI SHARIF, (UC): KOT KHALIFA, (Marḥaz): UCH SHARIF (Landmark): MOBILINK TOWER RUR 1414 HABIB ABAD
EMS Code: 31210432

Building Information

Is school at same place since establishment: Yes

Verified Unverified

Is school at same place since upgradation: Yes

Verified Unverified

Does school have a building: Yes

Verified Unverified

Is school working in: Multiple Buildings

Cancel Submit

2. User / Verification Inspector will scroll down all the fields and mark them as Verified / Unverified.
3. In latest version of PEIMAN App , if User select Unverified, a text box will also appear to enter the correct value.

User will enter here , correct value against Unverified field

Building Condition: Needs Minor Repairing

Verified Unverified

Constructed Area (sqft): 2500

Verified Unverified

Type

MONTHLY VERIFICATION

School Verification

1. Same as Building Information, User will verify
 - Classrooms
 - Basic Facilities
 - Teachers Furniture
 - Students Furniture
 - Playing Facilities
 - Library
 - Science Laboratory
 - Computer Laboratory
 - Early Child Education Program
 - Miscellaneous
2. User will have to **upload Five images** of the School by using "Add Image".
3. Images should be very clear and meaningful.
4. One image should contain Picture of Verification Inspector standing in front of School's main gate with clear main gate and PEIMA Board in background.
5. Other Images can be Overall view of the school, toilets condition, Classrooms, dangerous building, broken boundary wall or any other Image providing some meaningful information about school.

The screenshot shows a mobile application interface for 'Basic Facilities' monthly verification. The header is green with a back arrow and the text 'Basic Facilities' and 'Monthly Verification'. Below the header, the school name 'GGPS Zahoor Abad' is displayed. The address is: 'BASTI NAZEER AHMAD LANGAH MOUZA TAHLI WALI P/O GAMANI SHARIF, (UC): KOT KHALIFA, (Markaz): UCH SHARIF (Landmark): MOBILINK TOWER RUR 1414 HABIB ABAD' with EMS Code: 31210432. There are two dropdown menus: 'Early Child Education Program' and 'Miscellaneous', both with green checkmarks. Below these is an 'Add Image' section with five camera icons and 'Add Image' text, each in a rounded rectangle. At the bottom, there is an 'Add Description' dropdown with a green checkmark, and two buttons: 'Cancel' (grey) and 'Submit' (green).

MONTHLY VERIFICATION

School Verification

1. User will add any additional comments about the school by using "Add Description".
2. After performing all the verification available in School
3. Verification section , the user will Submit the activity by clicking on Submit Button.
4. A prompt will appear if any verification field remains incomplete.
5. Otherwise, Wait for a while and you will redirect to main screen with a Successful Completion message.

← Test Inspector Edit

Punjab Education Initiatives Management Authority

Categories

License is available in school?
 Yes No

Is school functional?
 Yes No

Student School Teacher

School verification completed successfully

← Basic Facilities
Monthly Verification

GGPS Zahoor Abad

Address:
BASTI NAZEER AHMAD LANGAH MOUZA TAHLI WALI P/O
GAMANI SHARIF, (UC): KOT KHALIFA, (Marqaz): UCH SHARIF
(Landmark): MOBILINK TOWER RUR 1414 HABIB ABAD
EMS Code: 31210432

Science Laboratory

Computer Laboratory

Early Child Education Program

Miscellaneous

Add Image

Add Description

Enter Additional notes here...

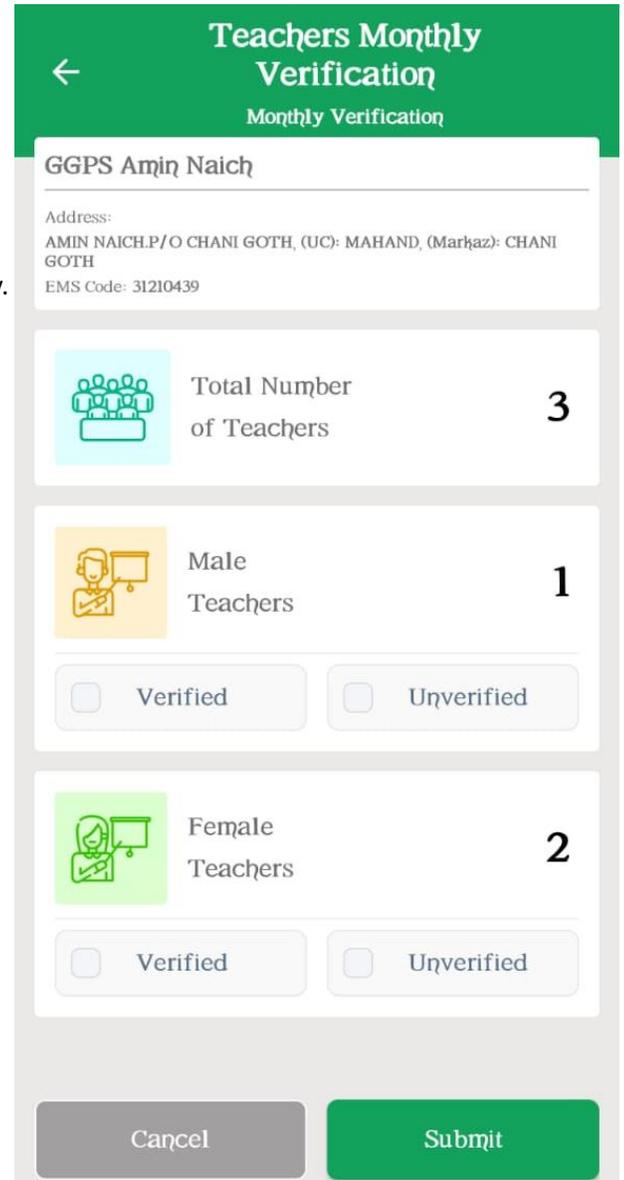
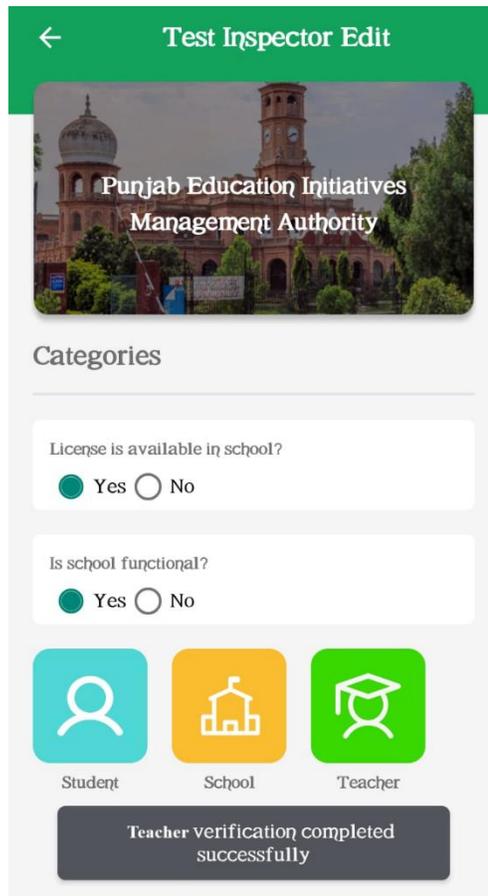
Cancel Submit

School verification completed successfully

MONTHLY VERIFICATION

Teacher Verification:

1. If the user click on , this screen will appear.
2. User will view the Number of Male Teachers and Number of Female Teachers, entered by the Licensee in PEIMA-SIS.
3. User will mark them Verified / Unverified accordingly.
4. User will click on Submit , after completing activity.
5. A prompt will appear if any verification field remains incomplete.
6. Otherwise, Wait for a while and you will redirect to main screen with a Successful Completion message.

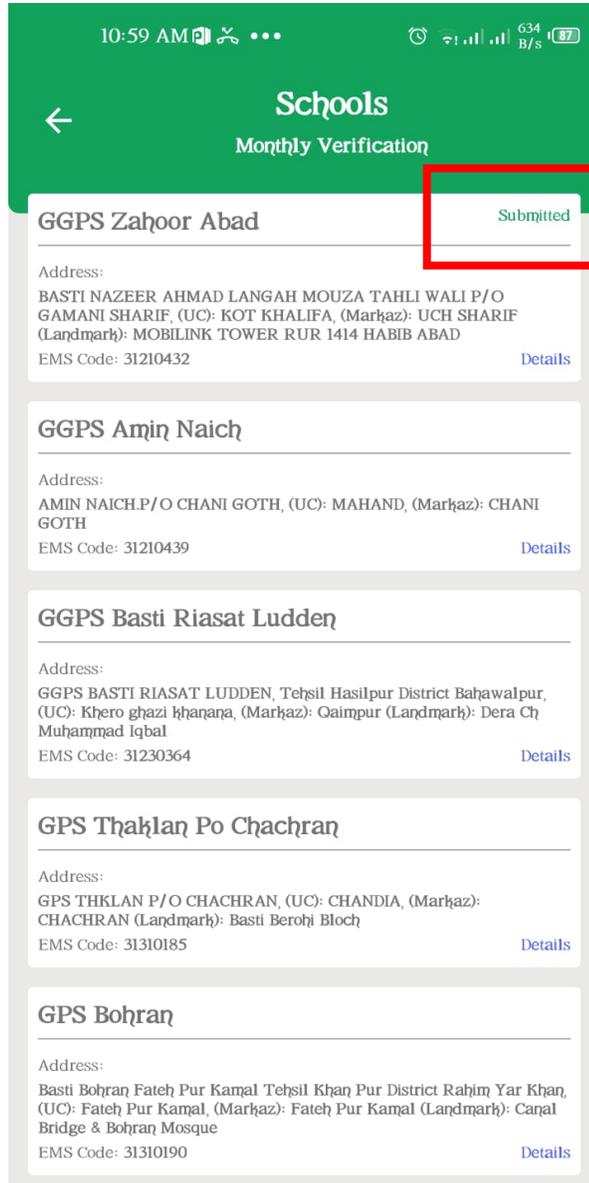


Teacher verification completed
successfully

MONTHLY VERIFICATION

After Successful Submission of all the Sections i.e. Student , School and Teacher, User will go back to the School's List page by pressing Back Arrow on top left corner on the screen.

User will redirect to this screen, showing that the activity has been submitted.



10:59 AM 634 B/S

Schools
Monthly Verification

GGPS Zahoor Abad Submitted

Address:
BASTI NAZEER AHMAD LANGAH MOUZA TAHLI WALI P/O
GAMANI SHARIF, (UC): KOT KHALIFA, (Markaz): UCH SHARIF
(Landmark): MOBILINK TOWER RUR 1414 HABIB ABAD
EMS Code: 31210432 [Details](#)

GGPS Amin Naich

Address:
AMIN NAICH.P/O CHANI GOTH, (UC): MAHAND, (Markaz): CHANI
GOTH
EMS Code: 31210439 [Details](#)

GGPS Basti Riasat Ludden

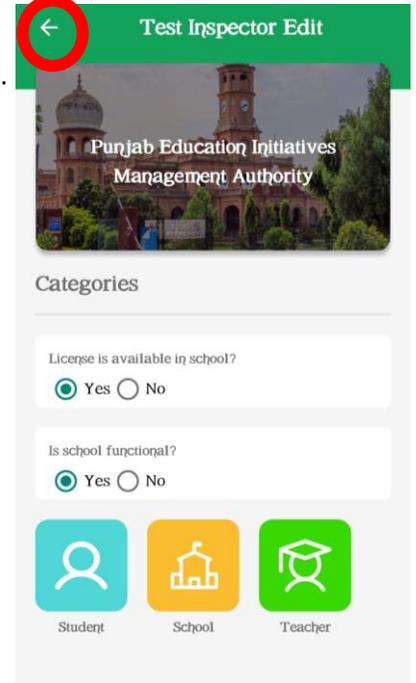
Address:
GGPS BASTI RIASAT LUDDEN, Tehsil Hasilpur District Bahawalpur,
(UC): Khero ghazi hhanana, (Markaz): Qaimpur (Landmark): Dera Ch
Muhammad Iqbal
EMS Code: 31230364 [Details](#)

GPS Thaklan Po Chachran

Address:
GPS THKLAN P/O CHACHRAN, (UC): CHANDIA, (Markaz):
CHACHRAN (Landmark): Basti Berohi Bloch
EMS Code: 31310185 [Details](#)

GPS Bohran

Address:
Basti Bohran Fateh Pur Kamal Tehsil Khan Pur District Rahim Yar Khan,
(UC): Fateh Pur Kamal, (Markaz): Fateh Pur Kamal (Landmark): Canal
Bridge & Bohran Mosque
EMS Code: 31310190 [Details](#)



Test Inspector Edit

Punjab Education Initiatives
Management Authority

Categories

License is available in school?
 Yes No

Is school functional?
 Yes No

Student **School** **Teacher**

PHYSICAL VERIFICATION

1. If the user clicked on Physical Verification on Dashboard and click on Details against any of the assigned school, following screen appears.

Name of the Verification Officer

← Test Inspector Edit

Punjab Education Initiatives
Management Authority

Categories

License is available in school?
 Yes No

Is school functional?
 Yes No

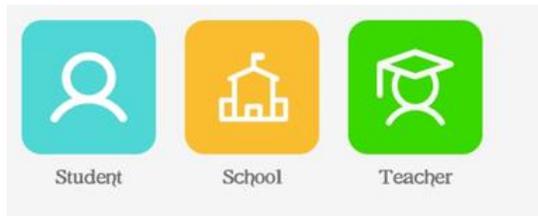
Student School Teacher

User will provide Information that, when he visited the School, whether the licensee is available or Not?

User will provide Information that, when he visited the School, whether the school is Functional or Not Function.

PHYSICAL VERIFICATION

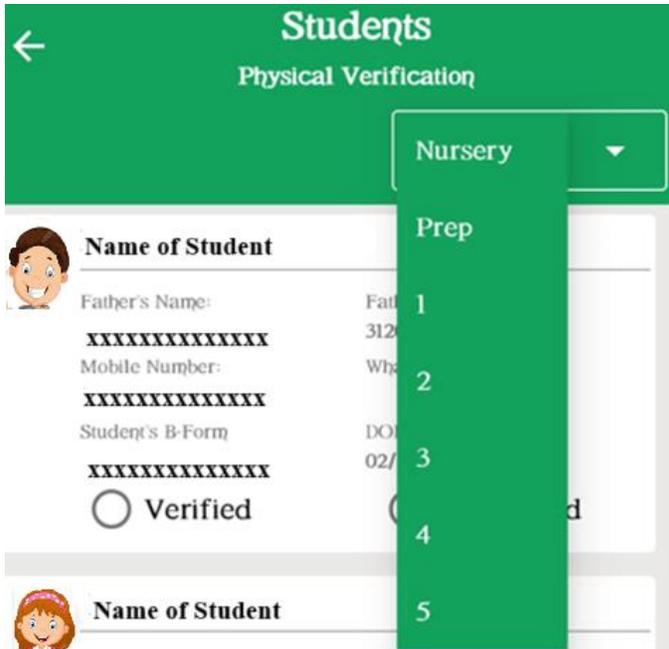
2. In case the user found that the school is Not Functional and select on "No". then following screen will appears.
3. User will click on Submit Button and the activity will be Completed
4. In case the user found that the school is Functional and select on "Yes", he will choose, one of these three options.

A screenshot of a mobile application form titled 'Test Inspector Edit'. At the top, there is a green header with a back arrow and the title. Below the header is a banner image of a school building with the text 'Punjab Education Initiatives Management Authority'. Underneath the banner is a section titled 'Categories' with two questions: 'License is available in school?' with radio buttons for 'Yes' (selected) and 'No', and 'Is school functional?' with radio buttons for 'Yes' and 'No' (selected). At the bottom of the form are three selection icons (Student, School, Teacher) and a green 'Submit' button.

PHYSICAL VERIFICATION

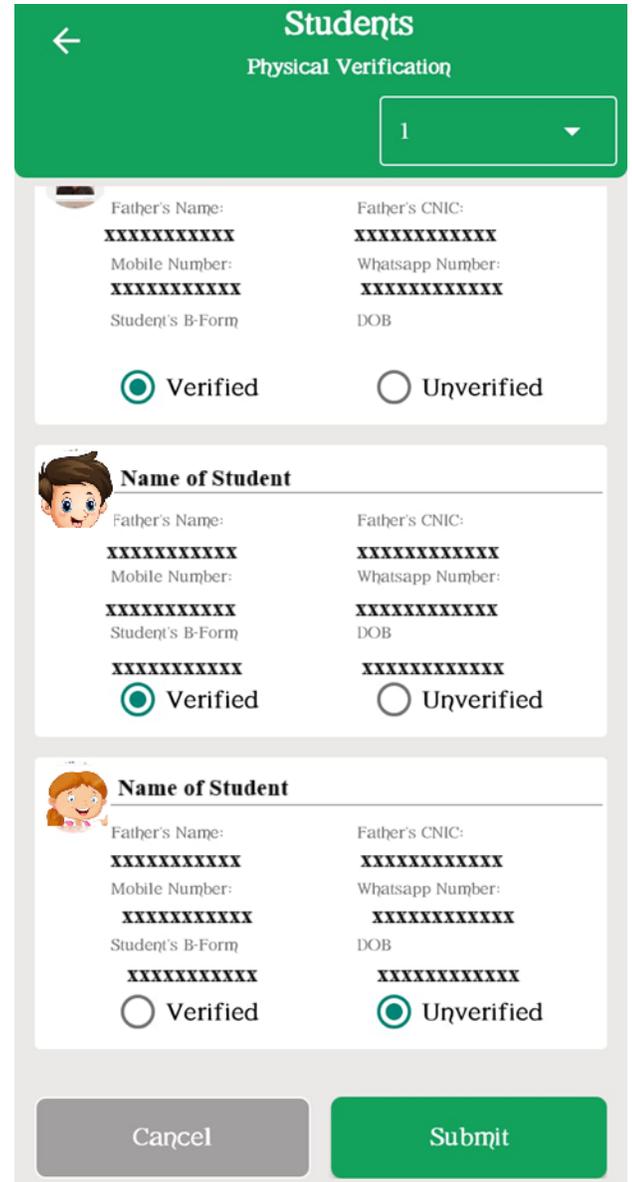
Student Verification

1. If the User select , this screen will appear.
2. User will Select the Class from the Dropdown in top right corner in green header.



The screenshot shows the 'Students Physical Verification' interface. At the top, there is a green header with a back arrow, the title 'Students', and the subtitle 'Physical Verification'. A dropdown menu is open, showing class options: 'Nursery', 'Prep', and '5'. Below the header, there are three student entries. Each entry includes a student icon, a 'Name of Student' field, and a form with fields for 'Father's Name', 'Mobile Number', 'Student's B-Form', 'Father's CNIC', 'Whatsapp Number', and 'DOB'. A 'Verified' radio button is visible for the first student.

3. Details of all the students enrolled in each class by the Licensee in PEIMA-SIS , is available here.
4. User will scroll down and marked the Students as Verified /Unverified accordingly.
5. User will select all the classes one by one and perform the same activity for all classes.
6. Finally, he / she will submit the data by clicking on Submit Button.
7. A prompt will appear if any verification field remains incomplete.



The screenshot shows the 'Students Physical Verification' interface for a specific student. The header is green with a back arrow, the title 'Students', and the subtitle 'Physical Verification'. A dropdown menu shows the class '1'. The student's details are displayed in a form with fields for 'Father's Name', 'Mobile Number', 'Student's B-Form', 'Father's CNIC', 'Whatsapp Number', and 'DOB'. The 'Verified' radio button is selected. At the bottom, there are two buttons: 'Cancel' (grey) and 'Submit' (green).

PHYSICAL VERIFICATION

8. Otherwise, wait for a while and you will redirect to main screen with a Successful Completion message.

← Test Inspector Edit

Punjab Education Initiatives
Management Authority

Categories

License is available in school?
 Yes No

Is school functional?
 Yes No

Student School Teacher

Student verification completed successfully

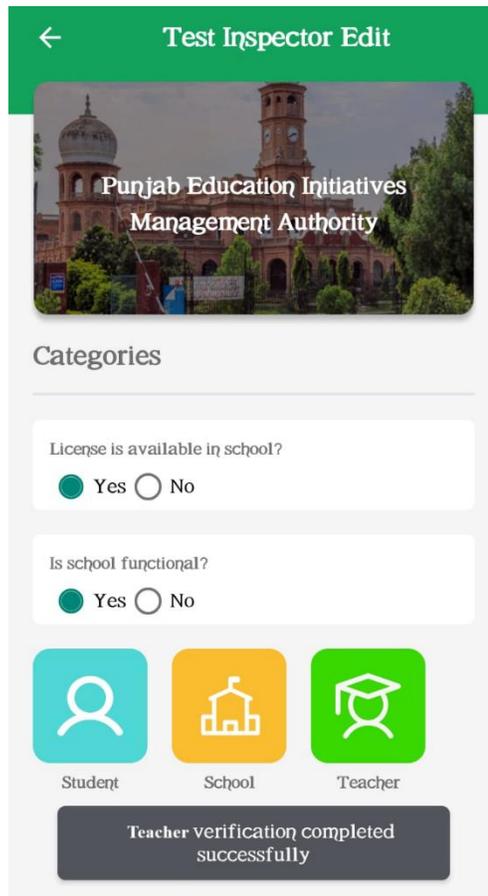


Student verification completed successfully

PHYSICAL VERIFICATION

Teacher Verification:

1. If the user click on , this screen will appear.
2. User will view all the teachers with their details.
3. User will scroll down and mark all the teachers Verified / Unverified accordingly.
4. User will click on Submit , after completing activity.
5. A prompt will appear if any verification field remains incomplete.
6. Otherwise, Wait for a while and you will redirect to main screen with a Successful Completion message.



← Test Inspector Edit

Punjab Education Initiatives
Management Authority

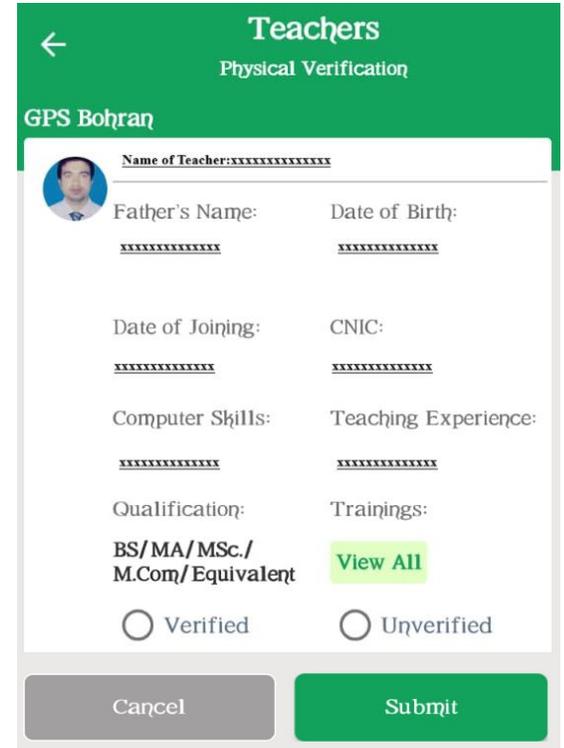
Categories

License is available in school?
 Yes No

Is school functional?
 Yes No

 Student  School  Teacher

Teacher verification completed
successfully



← Teachers
Physical Verification

GPS Bohran

 Name of Teacher: xxxxxxxxxxxx

Father's Name: xxxxxxxxxxxx Date of Birth: xxxxxxxxxxxx

Date of Joining: xxxxxxxxxxxx CNIC: xxxxxxxxxxxx

Computer Skills: xxxxxxxxxxxx Teaching Experience: xxxxxxxxxxxx

Qualification: BS/MA/MSc./M.Com/Equivalent Trainings: View All

Verified Unverified

Cancel Submit

Teacher verification completed
successfully

PHYSICAL VERIFICATION

School Verification:

School Verification Process is the same in Physical Verification and Monthly Verification

After Successful Submission of all the Sections i.e. Student , School and Teacher, User will go back to the School's List page by pressing Back Arrow on top left corner on the screen.

User will redirect to this screen, showing that the activity has been submitted.

10:59 AM 634 B/s

Schools
Monthly Verification

←

GGPS Zahoor Abad Submitted

Address:
BASTI NAZEER AHMAD LANGAH MOUZA TAHLI WALI P/O
GAMANI SHARIF, (UC): KOT KHALIFA, (Marhaz): UCH SHARIF
(Landmark): MOBILINK TOWER RUR 1414 HABIB ABAD
EMS Code: 31210432 Details

GGPS Amin Naich

Address:
AMIN NAICH.P/O CHANI GOTH, (UC): MAHAND, (Marhaz): CHANI
GOTH
EMS Code: 31210439 Details

GGPS Basti Riasat Ludden

Address:
GGPS BASTI RIASAT LUDDEN, Tehsil Hasilpur District Bahawalpur,
(UC): Khero ghazi kharana, (Marhaz): Qaimpur (Landmark): Dera Ch
Muhammad Iqbal
EMS Code: 31230364 Details

GPS Thaklan Po Chachran

Address:
GPS THKLAN P/O CHACHRAN, (UC): CHANDIA, (Marhaz):
CHACHRAN (Landmark): Basti Berohi Bloch
EMS Code: 31310185 Details

← Test Inspector Edit

Punjab Education Initiatives
Management Authority

Categories

License is available in school?
 Yes No

Is school functional?
 Yes No

Student School Teacher

←-----Thanks-----→